



| Vorstand

Briefanschrift: IG Metall Vorstand, 60519 Frankfurt am Main

**To all participants of the international workshop for European works council of the IG Metall and the partners of the European Project “Net2Quali – EWC”**

**International workshop of European Works council,  
May 8<sup>th</sup> to May 11<sup>th</sup>, 2012 - IG Metall – Training Center in Berlin**

Date:  
2. Dezember 2011

Our Reference:

Dear colleagues,

Phone:  
+49-69/6693-2563

we are pleased to invite you to the international workshop of the European works council:

***Anticipation and management of technological change and innovation***

**May 8<sup>th</sup> to May 11<sup>th</sup>, 2012**

IG Metall – Training Centre in Berlin Pichelssee  
Am Pichelssee 30  
13595 Berlin

This workshop is part of the EU-project on the qualification of European works council and focuses on planning and implementation of green technology in international context.

### **Background and themes of the workshop**

The nuclear disaster in Japan dramatically demonstrated how important it is to develop alternative energy technologies. In order to shape these developments, joint action is needed within the framework of cross-industry and cross-company innovation processes across Europe.

IG Metall Vorstand

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Helaba Frankfurt  
Konto-Nr. 83 000 000  
BLZ 500 500 00

Datenschutzhinweis: Name, Adresse und zur Bearbeitung nötige Angaben werden vorübergehend gespeichert.

❖ *The project takes place with financial support of the EU commission* ❖

Innovations in future energy technologies depend on the interaction between multiple industries. Plant operators, solar and wind energy companies and their suppliers, network builders, storage technologies, mobility and building technologies – everyone is part of the process. Joint management of these innovations presents an opportunity for improving living and environmental conditions and also to invent new employment opportunities.

Actual implementation raises the following questions:

- What does this mean for the corporate strategy of individual companies?
- What do cross-company innovation processes look like?
- What role does the company oriented worker participation of EWCs play?
- Which difficulties and challenges lie ahead?

This workshop highlights the importance of cross-industry development work and also the role and opportunities of representation. The current European political situation will be taken into account. In the seminar, methods of transnational cooperation will be presented, tested and discussed in regard to their practicability.

EWCs from relevant industries plan to take part in the workshop, which gives the opportunity to initiate concrete plans for cross-company projects. In addition, the regulations of the new EU directive on EWC activities will be considered as to how it might support these processes.

#### **Further topics:**

- Foundations of transnational cooperation (cultural awareness, intercultural understanding)
- Aspects of transnational innovation processes

The agenda is currently prepared in the European project “Net2Quali – EWC”. We send it in time before the workshop.

Please find enclosed

- directions to the training centre in Berlin Pichelsee (please find more information - though in German on <http://netkey40.igmetall.de/homepages/bs-berlin.pichelsee/anreise.html>):
- registration form, please complete and send it back by **April 16, 2012**

The EU commission pays for travel and subsistence expenses but does not cover loss of earnings. The IG Metall reimburses travel expenses. Please consider the following notes :

- **When travelling by plane the best fare has to be booked.**
- **When travelling by train the costs for tickets for the (2<sup>nd</sup> class) will be refunded.**
- **When travelling by car the costs for a train ticket (2<sup>nd</sup> class) will be refunded.**
- **Taxi costs will not be refunded.**
- **Please keep all receipts in order to receive reimbursement. No receipt means no refund.**

Please notice: A transfer from the airports Berlin (Tegel / Schönefeld) to the training center will be organized. Please tell us your arrival time at the airport (Departure airport, arrival airport and flight numbers) in order to organize a transfer.

**One final request: It would be wonderful if you could bring something “typical” from your country or you region for the introductory round. An item (which you can take back home with you), candy, music... Please don't spend a lot of money on it. Thank you!**

We wish you a good trip and a successful workshop!

With kind regards

IG Metall Vorstand  
FB Gewerkschaftliche Bildung/Bildungspolitik

Thomas Kehrbaum

Attachments

## **Arrival:**

We look forward to welcoming you on **Tuesday, May 8<sup>th</sup>, 2012 until 7 pm** in the training centre in Berlin Pichelssee. If you arrive by plane please tell us your arrival time at the airport Berlin Tegel or Berlin Schönefeld as well as the exact time of your departure (departure time for the flight). A transfer from the airport Tegel or Schönefeld to the training center of IG Metall in Berlin Pichelsee and back to the airport after the workshop will be organized.

## **Workshop venue:**

IG Metall - Bildungszentrum Berlin Pichelssee

Am Pichelssee 30

13595 Berlin

Phone: +49 30 362 04 - 0

Fax: +49 30 362 04 - 100

E-Mail: [pichelssee@igmetall.de](mailto:pichelssee@igmetall.de)

<http://netkey40.igmetall.de/homepages/bs-berlin.pichelssee/start.html>

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**International European Work Councils' workshop May 8th to May 11th, 2012**


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**IG Metall Training Centre  
Berlin Pichelssee**

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Send registration form to

until: **April 16, 2012**

Via e-mail: [Claudia.Kaczmarek@igmetall.de](mailto:Claudia.Kaczmarek@igmetall.de)

Via fax: +49 69 6693 2467

I will participate in the workshop  I won't participate in the workshop

Name	
Address	
Company/Organisation	
Cell phone	
European Works Council	
Arrival, time and date	
Flight number /train	
Departure, time and date	
Flight number /train	
Language skills	

<b><i>For reimbursement of costs:</i></b>	
Name of the bank	
International BIC Code (SWIFT Code)	
Account number (IBAN)	
Account holder	

### **Information on the reimbursement of travel expenses:**

1. The project is co-financed by the European commission. The travel expenses from your residence or your workplace to the workshop venue in Berlin Pichelssee as well as subsistence expenses (hotels, meals) are reimbursable. Expenses for accomodation and meals during the workshop will be paid directly by the IG Metall.
2. Please note that the least expensive form of travel has to be booked. Travel expenses when travelling by your own car cannot exceed the costs of a train ticket (2<sup>nd</sup> class). Travel expenses for flight or train tickets can only be reimbursed for 2<sup>nd</sup> class.
3. Travel expenses can only be reimbursed if the receipts as copies will be sent to the IG Metall. Please send us a note on where we can find the original documents. These receipts in particular will be needed: train tickets, tickets for public transportation, receipts for flight tickets, boarding cards, business trip statement from your company, individual receipts for meals (only if standard rates are not applicable).
4. The national guidelines for travel expenses reimbursement are applied for the reimbursement of living expenses. The guidelines of the company count if there are not any particular national guidelines. The maximum limit for the reimbursement of living expenses (without hotel) is 93 € per person/ per day (this amount already proportionally includes costs for meals at the training center).
5. Please send travel expenses receipts to:
  - IG Metall Vorstand
  - Mr. Tom Kehrbaum
  - Wilhelm Leuschner Straße 79
  - D- 60329 Frankfurt am Main
  - Germany

